



INSPECTION APPOINTMENT NOTICE

Paula D Sayler
2210 Sunrise Dr
Anchorage Ak 99508
Anchorage, AK 99508

Rental Unit:
512 CIVIC CENTER ST
RICHMOND, CA 94804-1613

Property ID:
Client ID: 5973

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **512 CIVIC CENTER ST RICHMOND, CA 94804-1613** has been scheduled for **September 19, 2023** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program