



INSPECTION APPOINTMENT NOTICE

Milagro Medrano
1724 Revere Ave
San Francisco, CA 94124

Rental Unit:
650 20TH ST
RICHMOND, CA 94804

Property ID:
Client ID: 14964

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **650 20TH ST RICHMOND, CA 94804** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hsin-Yi Tre Chou
559 29Th St
Richmond, CA 94804

Rental Unit:
2741 RHEEM AVE
RICHMOND, CA 94804-1076

Property ID:
Client ID: 15732

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2741 RHEEM AVE RICHMOND, CA 94804-1076** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Lawrence H & Nathell G Buford
Po Box 10179
American Canyon, CA 94503

Rental Unit:
927 24TH ST
RICHMOND, CA 94804-1262

Property ID:
Client ID: 15992

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **927 24TH ST RICHMOND, CA 94804-1262** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Daniel Ho
Gene Weijun He
1143 Addison St
Berkeley, CA 94702-1607

Rental Unit:
2533 MC BRYDE AVE
RICHMOND, CA 94804-1279

Property ID:
Client ID: 14061

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2533 MC BRYDE AVE RICHMOND, CA 94804-1279** has been scheduled for **October 24, 2024** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Xiaofan Meng
1220 Everett St
El Cerrito, CA 94530

Rental Unit:
979 30TH ST
RICHMOND, CA 94804-1305

Property ID:
Client ID: 6103

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **979 30TH ST RICHMOND, CA 94804-1305** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Isaac Zhipeng Zhang
943 Pacific Ave
San Francisco, CA 94133

Rental Unit:
2358 ESMOND AVE
RICHMOND, CA 94804-1308

Property ID:
Client ID: 14715

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2358 ESMOND AVE RICHMOND, CA 94804-1308** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Daniel Ho
Gene Weijun He
1143 Addison St
Berkeley, CA 94702-1607

Rental Unit:
2509 GARVIN AVE
RICHMOND, CA 94804-1376

Property ID:
Client ID: 14061

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2509 GARVIN AVE RICHMOND, CA 94804-1376** has been scheduled for **October 24, 2024** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

James C Jr & Mary V Moore
6539 Arlington Blvd
Richmond, CA 94805

Rental Unit:
3932 CENTER AVE
RICHMOND, CA 94804-3319

Property ID:
Client ID: 8290

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3932 CENTER AVE RICHMOND, CA 94804-3319** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Asif Malik
719 Key Route Blvd
Albany, CA 94706-1714

Rental Unit:
635 S 20TH ST
RICHMOND, CA 94804-3812

Property ID:
Client ID: 9316

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **635 S 20TH ST RICHMOND, CA 94804-3812** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Wennie Ji
140 S Van Ness Ave Unit 201
San Francisco, CA 94103-2583

Rental Unit:
633 S 24TH ST Apt 2
RICHMOND, CA 94804-3953

Property ID:
Client ID: 9752

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **633 S 24TH ST Apt 2 RICHMOND, CA 94804-3953** has been scheduled for **October 24, 2024** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Wennie Ji
140 S Van Ness Ave Unit 201
San Francisco, CA 94103-2583

Rental Unit:
633 S 24TH ST Apt 1
RICHMOND, CA 94804-3953

Property ID:
Client ID: 9752

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **633 S 24TH ST Apt 1 RICHMOND, CA 94804-3953** has been scheduled for **October 24, 2024** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Bin Hong
5261 Arezzo Dr
San Jose, CA 95138-2204

Rental Unit:
2 SANDPOINT DR
RICHMOND, CA 94804-4524

Property ID:
Client ID: 10713

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2 SANDPOINT DR RICHMOND, CA 94804-4524** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Charles E Jackson
1345 Oak St
San Francisco, CA 94117-2116

Rental Unit:
1663 MERCED ST
RICHMOND, CA 94804-5034

Property ID:
Client ID: 10395

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **1663 MERCED ST RICHMOND, CA 94804-5034** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Dominic Wing & Miranda C Lau
932 Kingston Ave
Piedmont, CA 94611

Rental Unit:
5424 SUTTER AVE
RICHMOND, CA 94804-5251

Property ID:
Client ID: 6199

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **5424 SUTTER AVE RICHMOND, CA 94804-5251** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Dominic Wing & Miranda C Lau
932 Kingston Ave
Piedmont, CA 94611

Rental Unit:
5426 SUTTER AVE
RICHMOND, CA 94804-5251

Property ID:
Client ID: 6199

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **5426 SUTTER AVE RICHMOND, CA 94804-5251** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Bin Hong
5261 Arezzo Dr
San Jose, CA 95138-2204

Rental Unit:
142 SCHOONER CT
RICHMOND, CA 94804-7412

Property ID:
Client ID: 10713

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **142 SCHOONER CT RICHMOND, CA 94804-7412** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Chen Lung Tsai
19498 Burgundy Way
Saratoga, CA 95070-6130

Rental Unit:
15 MARINA LAKES DR
RICHMOND, CA 94804-7447

Property ID:
Client ID: 12167

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **15 MARINA LAKES DR RICHMOND, CA 94804-7447** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Paul W Tre King
1060 Masonic Ave
Albany, CA 94804

Rental Unit:
87 MARINA LAKES DR
RICHMOND, CA 94804-7450

Property ID:
Client ID: 17191

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **87 MARINA LAKES DR RICHMOND, CA 94804-7450** has been scheduled for **October 24, 2024** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Yi Wang
16 Seagull Dr
Richmond, CA 94804-7407

Rental Unit:
2147 SAND DOLLAR DR
RICHMOND, CA 94804-7484

Property ID:
Client ID: 3354

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **2147 SAND DOLLAR DR RICHMOND, CA 94804-7484** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Xiaofan Meng
1220 Everett St
El Cerrito, CA 94530

Rental Unit:
94 ROCKPORT CT
RICHMOND, CA 94804-7489

Property ID:
Client ID: 6103

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **94 ROCKPORT CT RICHMOND, CA 94804-7489** has been scheduled for **October 24, 2024** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Sincerely,

City of Richmond
Residential Rental Inspections Program