



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A306
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A306 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Any rescheduled inspection must be rescheduled for a date no later than 14 days after the date of the inspection date provided above. Please be advised that the property owners or collective tenants can only reschedule the inspection once. Any further request to reschedule the inspection must be based on good cause and approved by the inspector. Please refer to RMC section 6.40.080 for additional information on inspection notices and rescheduling procedures.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A307
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A307 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A308
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A308 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

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Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A309
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A309 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

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Residential Rental Inspections Program



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20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A310
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A311
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A312
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A313
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A314
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A315
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

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INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A316
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A316 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt A318
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt A318 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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INSPECTION APPOINTMENT NOTICE

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20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B101
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B101 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B102
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B102 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B103
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B103 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B104
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B104 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B105
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B105 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Any rescheduled inspection must be rescheduled for a date no later than 14 days after the date of the inspection date provided above. Please be advised that the property owners or collective tenants can only reschedule the inspection once. Any further request to reschedule the inspection must be based on good cause and approved by the inspector. Please refer to RMC section 6.40.080 for additional information on inspection notices and rescheduling procedures.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B106
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B106 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B200
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B200 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B201
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B201 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B202
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B202 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B203
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B203 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B204
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B204 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B205
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B205 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B206
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B206 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B300
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B300 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B301
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B301 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B302
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B302 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B303
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B303 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3801 LAKESIDE DR Apt B304
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3801 LAKESIDE DR Apt B304 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F111
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F111 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F110
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F110 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F109
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F109 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Any rescheduled inspection must be rescheduled for a date no later than 14 days after the date of the inspection date provided above. Please be advised that the property owners or collective tenants can only reschedule the inspection once. Any further request to reschedule the inspection must be based on good cause and approved by the inspector. Please refer to RMC section 6.40.080 for additional information on inspection notices and rescheduling procedures.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F107
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F107 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F106
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F106 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F104
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F104 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F102
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F102 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E314
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E314 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E313
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E313 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E312
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E312 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E311
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E311 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM** and **02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E310
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E310 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E309
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E309 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E308
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E308 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E307
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E307 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E306
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E306 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E305
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E305 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E304
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E304 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E303
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E303 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **11:00AM and 02:00PM**.

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Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Any rescheduled inspection must be rescheduled for a date no later than 14 days after the date of the inspection date provided above. Please be advised that the property owners or collective tenants can only reschedule the inspection once. Any further request to reschedule the inspection must be based on good cause and approved by the inspector. Please refer to RMC section 6.40.080 for additional information on inspection notices and rescheduling procedures.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E302
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E302 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E301
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E301 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E214
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E214 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E213
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E213 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E212
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E212 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E211
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E211 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E210
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E210 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E209
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E209 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E208
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E208 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt E207
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt E207 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **01:00PM** and **04:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3815 LAKESIDE DR Apt F108
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3815 LAKESIDE DR Apt F108 RICHMOND, CA 94806-5744** has been scheduled for **November 03, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program