



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D102
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D102 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

Please contact your tenant to find out if any repairs are needed. All necessary repairs should be completed before the inspection. The property owner is responsible for providing the tenant with notification of this inspection.

If you have any questions, please refer to the program website at:

<http://ci.richmond.ca.us/index.aspx?nid=2101> or please contact us at **510-690-8260**. Any requests to reschedule the above inspection must be made at least three (3) business days prior to the scheduled date. Requests received less than three (3) business days prior to the scheduled date may be denied.

Any rescheduled inspection must be rescheduled for a date no later than 14 days after the date of the inspection date provided above. Please be advised that the property owners or collective tenants can only reschedule the inspection once. Any further request to reschedule the inspection must be based on good cause and approved by the inspector. Please refer to RMC section 6.40.080 for additional information on inspection notices and rescheduling procedures.

Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D103
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D103 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM** and **12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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Sincerely,

City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D104
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D104 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

You, the landlord, or your representative, 18 years or older, are required to be present for the inspection. **It is your obligation to notify your tenants at least 24 hours in advance of any scheduled inspection of the property.** Please make sure all animals are restrained at the time of the inspection. If your complex or rental property has a secure entry, please call the number below in advance so special arrangements can be made.

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City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D105
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D105 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM** and **12:00PM**.

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Residential Rental Inspections Program



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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D106
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D106 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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City of Richmond
Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D108
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D108 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM** and **12:00PM**.

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Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D200
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D200 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D201
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D201 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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VICTORIA CRITCHFIELD
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Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D202
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D202 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D203
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D203 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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Residential Rental Inspections Program



INSPECTION APPOINTMENT NOTICE

Hilltop Group Lp
VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D204
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

A City of Richmond Residential Rental Inspection Program inspection of your property at **3811 LAKESIDE DR Apt D204 RICHMOND, CA 94806-5744** has been scheduled for **November 05, 2026** between **09:00AM and 12:00PM**.

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VICTORIA CRITCHFIELD
20720 Ventura Blvd Suite 300
Woodland Hills, CA 91364

Rental Unit:

3811 LAKESIDE DR Apt D205
RICHMOND, CA 94806-5744

Property ID:

Client ID: 3800

Dear Owner/Agent,

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